



Dhekelia Sailing Club

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See Distribution

Date: 14 Mar 08

MINUTES OF THE DSC EXECUTIVE COMMITTEE MEETING 12 MAR 08

Present	Maj J M Hurndall Capt C Mullins Mr C Dodds Mr S Kimberley SSgt L Brown Mr M Gresswell Mrs D Tatem Cpl S Foster Mrs D Homer	Commodore (Com) Vice Commodore (VC) Rear Commodore (RC) Membership Secretary (MS) Treasurer (Tres) Bar Member (BM) House Member (HM) Property Member (PM) Secretary (Sec)
Apologies	Mrs R Gresswell	Publicity Officer (PO)

RECORD OF DECISIONS

ACTION

ITEM 1 – OPENING REMARKS

1. The Commodore welcomed everyone to the meeting and introduced the new House Member Mrs Donna Tatem and Property Member Cpl Sean Foster.

ITEM 2 – MINUTES OF THE LAST MEETING

2. There were no matters arising.

ITEM 3 – COMMODORE'S POINTS

3. Cleaning of the Clubhouse. It was established that the Vice Commodore will continue to deal with pay for the cleaner and that the House Member will ensure that the work is carried out. A view of cleaning requirements for the Clubhouse is to be undertaken which may include an increase in hours. The cleaner requires a job description and, if necessary, it will be translated into Greek.

VC
HM

4. Job Description (Club Secretary). There have been changes over time to the role of Club Secretary which should be reflected in the Job Description. This will be put before the Station Commander and as appropriate to the AGM.

Com

5. It was reported that 2RRF Corporate Membership has been passed on to PWRR for the remainder of the year. Commodore will check the situation.

Com

6. Joining instructions for courses were passed to the Rear Commodore.

7. There is still a vacancy for Entertainments Member.

8. The Bridge Club, who use the Club Room for 2 hours per week at CYP 1.50 per hour, have not paid since January. Commodore will follow this up.

Com

9. The Commodore reminded the Committee that Defence Estates must be approached before contacting contractors.

10. The Commodore advised the Meeting that he will be moving in mid-June and his replacement will not arrive until August.

ITEM 4 – VICE COMMODORE'S POINTS

11. The female showers are still without hot water.

12. Mike Lewis at 62 will make the flag locker.
 13. The Health & Safety Report has been completed. Emergency lighting, a handrail and fire exit are required. The watchtower is to be demolished and the area is currently out of bounds.

VC

ITEM 5 – PRINCIPAL/REAR COMMODORE'S POINTS.

14. The Principal expressed his extreme disappointment that the Club now only has one powerboat instructor and one dinghy instructor; other instructors having backed out. He highlighted the lack of instructors and asked for members to reconsider.
 15. The Rear Commodore reported that the powerboat had been taken to Limassol to be worked on without authority. An estimate for the work to be done had been received but the decision had not been made to go ahead with the expenditure.
 16. Reporting on work carried out – all but 2 bosuns are on top line. In the Club House repairs are underway, painting is in hand, new tiles have been put in the shower room and the carpet fitted in the Club Room. The Committee Room is being painted and the floor covering will be renewed.

ITEM 6 – TREASURERS REPORT

17. There is no report this month. In advance of the audit on 31 Mar 08 all transactions have been stopped on the account and the Membership Secretary was advised that funds cannot be paid into the account until after the audit. The books need to be brought up to date with all receipts and associated paperwork reviewed before the audit. The Property Book also requires updating and a stock check undertaken by the Property Member. WO2 Busek (outgoing Property Member) and one other will be asked to assist in completing these checks before 31 Mar 08. The Vice Commodore will inform WO2 Busek. The Commodore and Treasurer will arrange a meeting with the Regimental Accountant in order to check all the previous year's receipts and paperwork. It was agreed that processes must be established to ensure all paperwork relating to finance is organised and recorded accurately and regularly.
 18. The insurance renewal statement has been received. The policy is to be checked to ensure all items are covered and an evaluation done on boats.
 19. Shop. A stock check will be done after 31 Mar 08 and the situation reviewed.
 20. The Treasurer advised the Committee that she would be leaving in May.

PM
 VC
 Com
 Com
 Tres

PM

ITEM 7 – MEMBERSHIP SECRETARY'S REPORT

21. Membership is unchanged with 5 leavers and 5 joiners. Membership income is up by 4% on the same period last year. The Membership Report is attached.

ITEM 8 – AOB

22. The new UN Regiment will be approached re membership.

Com

ITEM 9 – DONM – to be arranged

***Enclosure: Membership Report 12 Mar 08
 Original Signed***

D A HOMER
 Club Secretary
 Dhekelia Sailing Club

DHEKELIA SAILING CLUB

MEMBERSHIP REPORT - 12 March 2008

The current total membership is unchanged from the last report at 914, with 5 joiners and 5 leavers in the period (list attached). The total is 16 more than last year (31 March).

Personal Membership (ie excluding corporate schemes) stands at 86 and there are 828 corporate members.

If the RIB membership is excluded, the percentage of non-entitled members stands at 13%.

The full membership analysis is as follows:

	Ent	Non-Ent	Total
FULL MEMBERS:			
INDIVIDUAL	9	28	37
FAMILY (HEADS)	12	10	22
FAMILY (DEPENDENTS)	12	10	22
HONORARY MEMBERS	3	2	5
SOCIAL MEMBERS			0
TOTAL FULL MEMBERS:	36	50	86
CORPORATE - UN	300		300
CORPORATE - RIB	528		528
TOTAL CORPORATE MBRS	828	0	828
GRAND TOTAL	864	50	914

MEMBERSHIP SUBS & DEBTORS

Since the start of the financial year, we have collected €8,266 in personal membership subs, compared to €7,963 for the same period last year, a 4% increase.

There are currently €790 in overdue membership subs, but I expect that most of this will be paid up by the end of the financial year, 31 March. Offsetting this, there are credit balances totalling €622 arising from members having paid 12 months in advance at the September 2007 renewal.

Steve Kimberley

Membership Secretary
11 March 2008

JOINERS & LEAVERS ANALYSIS: 12 MARCH 2008

		Ent	Non	Total
TOTAL	18-Jan-08	864	50	914
JOINERS				
MIKE	BAKER		1	1
LISA	BROWN	1		1
MAGGIE	LE-ROY		1	1
CHRIS	MULLINS	1		1
MATT	WALKER	1		1
LEAVERS				
TASOS	ANASTASIOU		(1)	(1)
EDWARD	BOAG	(1)		(1)
SANDY	BUTLER		(1)	(1)
ROSS	HAYES	(1)		(1)
LADDIE	LOWTHER	(1)		(1)
TOTAL	12-Mar-08	864	50	914
		95%	5%	100%