



Dhekelia Sailing Club



Reference COM/
 Date: 2 SEPTEMBER 09

EXECUTIVE COMMITTEE MEETING (ECM) MINUTES -

Present

CAPTAIN ED SELLON	COMMODORE (COM)
CAPTAIN CHRIS MULLINS	VICE COMMODORE (VIC)
MR CHRIS DODDS	REAR COMMODORE (RC)
MR STEVE KIMBERLEY	MEMBERSHIP SECRETARY (MS)
MR PETE WHITING	FACILITIES OFFICER (FO)
MRS TRICIA LAST	SECRETARY

Apologies

MR ROD KERSHAW	PRINCIPAL OFFICER (PO)
CPL MELI TAWAKILAI	TREASURER (TR)

Item	Description	
1	ACTION POINTS FROM PREVIOUS MEETING	
1.1	54 AEC has a mechanism to encourage entitled persons to undertake courses at minimal cost and pays the club instructors to run a course alongside the current club course programme. This avenue is being considered to boost the entitled membership. Still on going.	COM
1.2	It was generally agreed that a flat screen TV would be best for club training purposes. Cost of around €295. To check finances, it has been agreed, that if there is spare money, to purchase the Flat Screen TV	RC
1.3	Reference records being kept by Andreas for all his fridges that contain fresh food and thermostates required for the fridges, HSO to Ispeak to Andreas to get the records started. He will also sort out the Thermometers for the fridges. Andreas still needs a hygiene course on the base.but an escort is required for Andrea to get on the base. still on going.	FO/HS O

Item		Description	
	1.4	Towshaw cancelled and cheque has been returned, was made payable to Rear Commodore, cheque not cleared yet – to be looked out by RC	RC
2		COMMODORE'S POINTS	
	2.1	The COM needs to write a 'competency letter' for Fred Ayres, Barry Attwood and Chris Dodds to conduct maintenance and repairs on all safety boats. A copy of the letter needs to be held in the front of each of the safety boat files (cf. para 2.1).	COM
	2.2	The COM has been liaising with Defence Estates ref Andreas's canteen. The aim is not to have to get the canteen registered as a business but if this needs to happen it is not insurmountable and will simply require a little extra work on behalf of the COM. The issue is currently with Defence Estates and the SBAA. Another idea is to put Andrea's profits through the accounts. This will be checked to see if it is at all viable.	COM
	2.3	The Stn Comd has issued direction that by Feb 10 the club must not exceed 15% non-entitled membership. At the current trend this should be easily within reach but must be closely monitored by the MS. This has been achieved and it is down to 14% but more entitled members are required.	-
	2.4	On the Encroachment Inspection report there are a number of action points, many of which are H&S related. The FO states that he is on top of the situation. Everything will be ok by February 10	-
	2.5	The Water Sports Safety Committee (WSSC) The RC has the lead in rectifying all the issues raised. The FO states all issues have been rectify. NO major issues. FO asks any issues arising that they be put on a list. First Aid Kits have been re-filled. It has been stated that meetings have been missed, the reasoning being not enough notice given. Commodore to request that more notice be given and the RC to be on the email list so that he be able to attend when the Commodore is unavailable to attend.	COM
	2.6	The COM recommended that the club starts to price up potential building improvements. There is not enough money to do everything in one go and therefore the work must be prioritised. Ongoing.	FO

3		REAR COMMODORE'S POINTS	
	3.1	Lasers sails cost have been approved, shipping has to be sorted before purchasing. Centre board purchased and on route.	-
	3.2	Reference Laser Masters Sail in 2010, RC has arranged meeting with organizers re the hiring of the lasers, to finalize the financial side of hiring.	RC
4		TREASURER'S POINTS	
	4.1	In the absence of the Treasurer, the financial report was presented by the MS, based on the last available accounting reports (31/07/09). The Bank balance stood at €3,565 which is €1800 better than previously forecast, the main reasons being an un-forecast bar surplus, higher income from functions and courses, and €1000 cost saving due to the road trailer costing less than expected. The outlook to the end of the financial year (31/03/10) is a projected bank balance of around €4,500, assuming once off expenditure on 3 new sets of Laser2000 sails and 3 new covers for the power boats. Otherwise, no other exceptional income or expenditure was taken into account. During the meeting additional one-off expenditure was approved: €300 for a flat screen TV for training presentations, and €500 to enable the club Hobie Cat to be made useable. This reduces the projected end of year balance to €3800.	
5		FACILITIES OFFICER POINTS	
	5.1	Dates for the diary: Halloween Party 31 st October 09 Quiz n' chips 14 th Novermber 09 Christmas Dinner 12 th December 09	-
	5.2	Reference the PAT testing on all electrical items this is ok till christmas time. Then the property book will need to be looked at with Pete last to see what electrical items are not required. Only essential items then to be PAT tested next time.	FO
	5.3	Changes to personnel : Captain Chris MULLINS has resigned as Vice Commodore.	-

		<p>L/Col Mike HOOD will be his replacement.</p> <p>Alision and Andy KING are leaving the Island and a big thankyou to them both for what they have done for the club.</p> <p>Willy MCALPINE and his wife Christine will be their replacement.</p> <p>Dave Jackson has resigned from Ehtertainment officer. Thankyou</p> <p>Sally HIGHAM will be his replacement.</p> <p>Robert HIGHAM will be House member.</p> <p>Rick PARR is HSO and Chris HORNE is his assistant.</p>	
	5.4	Reference cleaning lady, check to be made on the return of the Treasurer re payments.	TR
6		MEMBERSHIP REPORT	
		<p>Since the last report, total membership is up by a net 2 to 71. There have been 4 net additions to the entitled membership and 2 leavers from the non-entitled number. Entitled numbers now stand at 61 with 10 non-entitled, and the non-entitled percentage is down to 14%. Total membership & berthing income received since 1 April, at €4,842, is 6% up on the same period last year, despite the loss of the UN corporate income (€1025 was included in the same period last year). On a like for like basis, the current year income from personal fees to date is 36% up on the same period last year. Since half-yearly renewal notices went out in early August, €1867 has been received, with €1400 still outstanding.</p>	-
7		AOB	
		<p>Changes to rules have been put forward the Executive committee and have been agreed upon. The changes are as follows:-</p> <p>Rule 11. Individuals sailing private boats (including dinghies, power boats and windsurfers) from the club are required to arrange insurance for their boats with a <u>minimum</u> third party liability of €1m. Boat owners may be requested to show a current policy of insurance before berthing their boat at the Club, or at any time thereafter. Private boat owners (including boats visiting from another sailing club) sailing from DSC participate entirely at there own risk, and owners are advised to include in their insurance policy, cover for damage to their own craft, including racing risks. During club opening times, when rescue cover is available, private boat owners sailing within the club sailing area, and wind limits will have</p>	MS

		<p>the benefit of the club rescue services, to the same extent as members sailing club boats. Should private boats be sailed at other times, or when rescue cover is not available, or helms choose to sail outside the club sailing area or wind limits during regular club sailing days or against the advice of a committee member or OOD, then the club will not be responsible for provision of rescue services. Rescue services are provided on the basis of the best efforts of the operators concerned and the club will not be held responsible for any loss, damage or injury to the persons or craft in trouble during a rescue operation.</p> <p>Rule 17. Guests may be permitted to sail only with the authority of the OOD or member of the Sailing Sub-Committee. No guest may sail if a member would thereby be prevented from sailing. Members bringing guests to the Club shall be responsible for the behaviour of such visitor. No members under 16 years of age may bring a visitor to the Club without the permission of a Flag Officer. Members' guests, if suitably qualified, and with the consent of a committee member or OOD, are permitted to sail in club boats on payment of temporary daily or monthly fees. Non-sailing guests may attend on an occasional basis, but regular attendance will attract temporary fees according the schedule of fees displayed.</p> <p>The following new rule was approved: In the event of a collision at sea, resulting in injury or damage to another craft, the helm who is considered to be in contravention of the RYA rights of way and/or racing rules shall be deemed to be the responsible party. a) Where a club boat is in collision with a private boat and the private helm is deemed responsible then he shall be liable for the full value of the damage to the club boat, either personally, or through his own insurance policy. If the club boat helm is deemed responsible, he shall be liable for the damages to the both boats up to a maximum of €200. In case of damages over €200, the matter will be referred to the club insurer. b) Where 2 club boats are in collision, the responsible helm (as defined above) shall be responsible for damages up to €200. Damages over €200 will be referred to the club insurer. c) Where 2 private boats are involved in a collision, the club shall not accept any liability for damage or injury.</p> <p>The MS will incorporate the above changes into the Admin rules, plus various minor wording changes, and forward to the COM for signature</p>	
8		DATE OF NEXT MEETING	
		7 TH Ocotober 09 at 1400hrs	

{Original signed}

ED SELLON
CAPT
Commodore